

## **Doctor of Philosophy in Health Equity Sciences** COMMUNITY-BASED PARTICIPATORY RESEARCH (CBPR) **Faculty Mentor Checklist**

Student: \_\_\_\_\_ Banner ID: \_\_\_\_\_

PH Faculty Mentor: \_\_\_\_\_ Term admitted: \_\_\_\_\_

	PhD Core Courses (23cr)	Crs	Term	Gra
anced Research M	lethods (ARM) (18cr; 6cr must be quantitative methods)			
Required (15cr)				
PH 539	Advanced Biostatistics (EDPY 603)			
or		3		
EDPY 603	Applied Statistical Design and Analysis (PH 539)			
PH 558	Intervention Research with Marginalized Populations	3		
PH 660	Doctoral Special Topics	3		
PSY 604	PSY 604     Latent Variable Modeling       PSY 605     Advanced Latent Variable Modeling       STAT 556     Advanced Statistical Inference I			
PSY 605				
STAT 556				
STAT 576	Multivariate Analysis	3		
C&J 604	Survey of Qualitative Research Methods (CRP 513; LLSS 605; NURS 607)			
or CRP 513	Qualitative Research Methods (C&J 604; LLSS 605; NURS 607)			
or LLSS 605	Advanced Qualitative Research Methods (CRP 513; C&J 604; NURS 607)	3		
or		[		
NURS 607	Qualitative Methods in Health Research (CRP 513; LLSS 605; C&J 604)	L I		
EDPY 515	Survey and Questionnaire Design and Analysis Sampling Theory and Practice (STAT 572)			
or		[		
STAT 572	Sampling Theory & Practice (EDPY 515)	3		
or				
PH 621	Special Topics in Advanced Epidemiology: Survey Methods			
Select 1 (3cr)				
STAT 574	Biostatistical Methods: Survival Analysis and Logistic Regression	3		
PH 537	Advanced Epidemiologic Methods	3		
PH 660	Mixed Methods (Prev. NURS 613 Mixed Methods Research)	3		
PH 684	Advanced Health Policy Analysis	3		
toral Seminar (3cr				1
PH 690 (1cr)	Doctoral Seminar/Journal Club	1		
PH 690 (1cr)	Doctoral Seminar/Journal Club	1		
PH 690 (1cr)	Doctoral Seminar/Journal Club	1		
Required (1cr)				
PH 511	Dissertation proposal writing	1		
Select 1 (1cr)		1		
OILS 583	Teaching Methods (listed as OILS 583 Graduate Teaching I)	1		
PH 593	Grant Writing Training (take as Independent Study)	1		
PH 660	Doctoral Special Topics (topic must be approved by faculty mentor)	1		
	MPH-Level Required Courses (13cr) another institution, write the course number, name, and earned credits in the space provided for each course. rse number, name, and earned credits must match your institution's transcript.			
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PH 501	Determinants and Equity in Public Health	4		
	Course/Title:			
PH 502	Epidemiology and Biostatistics I (Co-Req PH 538)	4		<u> </u>
	Course/Title:			
PH 538	Epidemiology and Biostatistics Lab (Co-Req PH 502)	2		L
	Course/Title:	↓ ↓		
-				1
PH 552	Interventions for Health Equity (Pre-req: 501)	3		

	CBPR Concentration Elective Courses (12cr)			
equired (3cr)				
PH 556	Community-Based Participatory Research (required)	3		
elect 3 (9cr)		_	1	
PH 558	Intervention Research with Marginalized Populations	3		
PH 660	Mixed Methods (Prev. NURS 613 Mixed Methods Research)	3		
PH 651	Public Health Research and Social Justice	3		
HED 560	Community Health Perspectives: Critical Dialogue with New Mexican Communities	3		
PH 657	CBPR Research Lab (up to two semesters)	3		
PH 690	CBPR Seminar	3		
Other:				
Other:				
	Other elective courses available through COPH and other UNM colleges and departments. Faculty mentor approval required. Dissertation Credits (18cr)			
PH 699	Dissertation			
PH 699	Dissertation			
PH 699	Dissertation			
PH 699	Dissertation			
	Dissertation			T
PH 699				

TRANSFER CREDITS: Students may transfer up to 18 credit hours with a B or better from other institutions, non-degree, or other graduate programs within UNM. Must be approved by Director. Hours cannot be used for completion of multiple degrees. TOTAL MINIMUM REQUIRED CREDITS: 66.

## **Doctoral Degree Graduation Requirements**

- Announcement of Exam (AOE) students are required to pass a PhD Comprehensive Examination. The AOE must be submitted to Graduate
  Studies a minimum of two weeks before the scheduled date of the examination. Students must be enrolled and complete a minimum of one
  hours of graduate credit in the term the Comprehensive Examination is taken and must be in good academic standing.
- **Comprehensive Examination** must be taken before enrolling in dissertation credits. Any dissertation credits completed prior to successfully passing the comprehensive examination cannot be counted toward the required 18 dissertation credits.
- Application for Candidacy (AC) student submits to Graduate Studies after the PhD Comprehensive Examination has been completed and
  passed. Must be submitted during the same term the Comprehensive Examination is completed and passed.
- Continuous enrollment in PH 699 Dissertation students are required to be continuously enrolled in PH 699 after passing the Comprehensive Examination and up to the term of graduation.
- Dissertation committee doctoral candidates initiate the process of selecting the dissertation committee by first arranging for a qualified faculty member to serve as the Director/Chair.
- Notification of Intent to Graduate during the term prior to when student intends to graduate, student must notify COPH PhD staff advisor by completing the COPH Intent to Graduate Form.
- Graduation List by the last day of the term in which the COPH Intent to Graduate Form is submitted, student must verify with COPH PhD staff advisor that student is included in the graduation list for the upcoming term. For example, student intends to graduate in spring 2024. Student would submit COPH Intent to Graduate Form to COPH PhD staff advisor sometime in fall 2023. By the last day of the fall 2023 term, student would verify with COPH PhD staff advisor that the student's name is included in the spring 2024 graduation list.
- Verify Academic Transcript student must verify that the academic transcript does not include any incomplete (I) or non-reported (NR) grades. Student will be removed by Graduate Studies from the graduation list if any incomplete or non-reported grades exist.
- Time to Degree student must graduate by the end of the 5<sup>th</sup> year after completing the PhD Comprehensive Examination.
- Announcement of Exam (AOE) the AOE must be submitted to Graduate Studies a minimum of two weeks before the scheduled date of the dissertation defense. The date of the dissertation defense is set by the student and the dissertation committee.
- Report of Exam (ROE) the report of exam is submitted by the dissertation committee members no later than 2 weeks after the date of the dissertation defense or by the Graduate Studies deadline (see below), whichever is first.

Expected Graduation Term		Report of Exam due by:			
	Spring (May)		April 15		
	Summer (July)		July 15		
	Fall (December)		November 15		