



OFFICE OF THE MEDICAL INVESTIGATOR

NEW MEXICO BOARD OF MEDICAL INVESTIGATORS MINUTES OF GENERAL MEETING- June 10, 2021

NM Office of the Medical Investigator
The University of New Mexico Health Sciences Center
VIRTUAL MEETING

BOARD PRESENT:

Martha Cole McGrew, MD
Board Chair

Interim Dean, UNM School of Medicine

Tim Johnson
Board Secretary

Interim Cabinet Secretary, New Mexico Dept. of Public Safety

Lynn Trujillo
Board Member

Cabinet Secretary, New Mexico Dept. of Indian Affairs

Tracie Collins, MD
Board Member

Cabinet Secretary, New Mexico Dept. of Health

BOARD ABSENT:

David Houston
Board Vice Chair

Chairman, New Mexico Board of Funeral Services

1. **CALL TO ORDER AND CONFIRMATION OF QUORUM**

Dr. McGrew called the meeting to order at 1:03 PM and confirmed a quorum.

2. **ADOPTION OF THE AGENDA (action item)**

Sec. Collins **MOVED** to adopt the agenda. Sec. Johnson **SECONDED**. There was no discussion. All were in favor. Motion **CARRIED**.

3. **APPROVAL OF MINUTES (action item)**

Sec. Johnson **MOVED** to approve the March 16, 2021, General Meeting Minutes. Sec. Collins **SECONDED**. There was no discussion. All were in favor. Motion **CARRIED**.

4. **REPORT FROM THE CHIEF MEDICAL INVESTIGATOR**

Dr. Jarrell opened her report by congratulating Dr. McGrew on her upcoming retirement. Dr. Jarrell also thanked Dr. McGrew for her service to UNM and OMI.

Faculty Updates:

Dr. Jarrell announced two new Forensic Pathology Faculty members. Emily Helmrich, DO will finish her Forensic Pathology Fellowship with OMI at the end of June. She will take a break and start her new faculty position with OMI in August. Sophia Rodriguez, MD will start her new faculty position with OMI at the end of August. Dr. Rodriguez completed her Forensic Pathology Fellowship at OMI in 2015. With the hiring of Drs. Helmrich and Rodriguez, OMI will have two vacant forensic pathology faculty positions. Dr. Jarrell introduced Jamie Elifritz, MD, an Assistant Professor of Radiology at UNM. Dr. Elifritz will provide forensic radiology consultation and teach at OMI. Dr. Jarrell congratulated OMI faculty Drs. Decker and Elifritz who are Co-Principal Investigators on NIH Grant Proposal that has been accepted to move forward with Protocol Development. If fully awarded, the funding will be over 3 million for 4 years.

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Dr. Ross Zumwalt will be fully retiring from clinical service at UNM, after 34 years of service, 23 years as OMI Chief. Dr. Zumwalt will take on another role at Mayo Clinic, working with Dr. Ross Reichard, a former forensic pathology faculty at OMI. Drs. Zumwalt and Reichard will work to form a forensic pathology fellowship program there. Dr. Zumwalt's wife, Dr. Cheryl Willman has also accepted a position to be the Cancer Center Director at the Mayo Clinic.

COVID-19 Related Expenses:

Dr. Jarrell presented the following slide and noted that OMI has put in for FEMA reimbursements and has received one installment at \$114,000, and a seconded installment of \$98,000 has been obligated. There will be three more reimbursement requests.

PPEs (PAPRs, Gloves, Face Masks, and Other Respirators)	
Fit Testing for staff including on-call staff	
Other Lab Supplies	\$ 178,737
Body bags	
FEMA Refrigerated Truck-Related Expenses: Safety Equipment, Fuel, Portable handwashing station, Portable Toilet, Heavy Equipment, Trailers Maintenance, etc...	\$ 94,049
Body Transport	\$ 50,970
Office Covid-19 Related Expenses: Counter safety shield protections, Temperature check guns, Hand sanitizer, Webcams, Lodging for In-state travel for trailers inspections, etc...	\$ 6,825
Total	\$ 330,581

Dr. Jarrell reminded the board that in the last board meeting, Sec. Johnson recommended to look at how much the OMI would save by providing in-house transportation. The next slide shows 3 options of in-house transportation costs. There is a potential savings of \$60,000 to \$70,000 a year. OMI would ask for legislative funding to cover the purchase of the vehicles.

FY19 Transportation – Bernalillo \$253,691

FY20 Transportation – Bernalillo \$283,638

FY21 Transportation – Bernalillo As of 3/23/21 \$258,361

Note: Need to also account for Fuel and Insurance costs

Option 1 - Grade 9 Staff

4 staff ea at \$35,880	\$ 143,520	
Fringe 36%	\$ 51,667	
Total Salary	\$ 195,187	Recurring
2 New Vehicles ea at \$35,000	\$ 70,000	One-time
Total Salary + Vehicles Purchase	\$ 265,187	

Option 2 - Grade 10 Staff

4 staff ea at \$39,520	\$ 158,080	
Fringe 36%	\$ 56,909	
Total Salary	\$ 214,989	Recurring
2 New Vehicles ea at \$35,000	\$ 70,000	One-time
Total Salary + Vehicles Purchase	\$ 284,989	

Option 3 - Grade 10 Staff

Utilizing 2 existing staff	\$ 79,040	
2 new staff ea at \$39,520	\$ 79,040	
Fringe 36%	\$ 56,909	
Total Salary	\$ 214,989	Recurring
2 New Vehicles ea at \$35,000	\$ 70,000	One-time
Total Salary + Vehicles Purchase	\$ 284,989	

5. **PUBLIC COMMENT:**

No public comment

6. **BUDGET UPDATE:**

Dr. Jarrell presented a slide to the board and gave an update about the OMI budget. Dr. Jarrell noted that the NMS Toxicology line item is blank because the funding for Pending Toxicology is covered by two grants. Non-Pending toxicology is not currently funded. OMI ran out of funding for Non-Pending tox in December. Dr. Jarrell clarified Pending Toxicology versus Non-Pending Toxicology. Non-Pending tox are cases where toxicology is not needed to determine cause and manner of death. Examples are, motor vehicle collisions, and homicides. However, the data from Non-Pending tox cases are used for The NM Department of Public Safety (DPS), The NM Department of Health (DOH), and legal proceedings. By statute the OMI is not obligated to run toxicology tests in Non-Pending toxicology cases, samples are collected and held until funding becomes available.

OMI FY21 Income Statement Projection 7/1/20 - 6/30/21

Revenue

Operating Revenue

University Hospital Revenue	\$1,119,585
Sandoval Regional MC Revenue	\$46,704
Other Revenue Services	\$4,944,248

Non-operating Revenue

State Appropriation	\$5,413,700
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Intra University Activities

Transfer & Allocation	\$399,315
FEMA Covid-Related Reimbursement	\$114,032

Total Revenue **\$12,037,584**

Expenses

Salary & Fringe	\$7,061,922
Body Transportation	\$1,621,541
Utilities & Plant Maintenance (SLD, Security, Kone Elevator, P&E)	\$578,085
Equipment Warranties (Phillips, Siemens, Stryker, C-Scan Tech)	\$198,178
Services (Locums, J&J, Janitorial, Waste Destruction, Malpractice, etc.)	\$1,209,731
Patient Care Expenses (PPEs, Body Bags, Formalin, Scalpel Blunt)	\$411,572
NMS - Toxicology	-
Other Expenses (Appr's Overhead, bad debt, FDMIs mileage rein)	\$1,064,424

Total Expenses **\$12,145,453**

FY21 Projected Net **(\$107,869)**

FY20 Reserves **\$324,029**

FY20 Less Grief Return **(\$40,028)**

FY21 Overall Projected Net **\$176,132**

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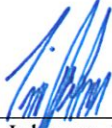
Dr. Jarrell also points out OMI Aging Invoices as of 06/09/21. OMI staff have been working diligently to bring down aging invoices. For aging invoices that are 121 plus days, UNM bills OMI 100% of those invoices until paid. Once the invoice gets paid, it will credit back to the budget. As of today, OMI has \$191,000 billed for aging invoices over 121 days.

	31-60 DAYS	61-90 DAYS	91-120 DAYS	121+ DAYS	Total Aging
TOTAL Aging As of 3/31/21	\$198,621	\$31,490	\$ 71,810	\$314,087	\$616,009
TOTAL Aging As of 6/9/21	\$103,164	\$40,615	\$ 4,215	\$227,812	\$375,806
Aging Reduced	\$ 95,458	\$ (9,125)	\$ 67,595	\$ 86,275	\$240,203

7. **ADJOURNMENT**

The meeting **ADJOURNED** at 1:31 PM.

Approval of Minutes:



Tim Johnson, Board Secretary



Date